

**New Westminster Seniors Services Task Force (SSTF)**  
**MINUTES of the Meeting**  
**Wednesday, June 16, 2010 1:00 – 3:00**  
**New Westminster Library Auditorium**

**In attendance:** Marg McKee, Chair; Mariam Larson, SSTF Co-ordinator; John Stark, Syl Helmink, Lynda Brind-Dickson, Kara-Leigh Jameson, Annette Oakes, Brian D'Souza, Freda D'Souza, Lorraine Logan, Heather Whiteford, Joy Barkwill, Dianne Clark, Bruce Ballingall, Hermila Becker.

**Regrets:** Patricia Smith, Gabriele Scully, Pat Dunnett, Katie Harmer, Diane Murakami, Morgan McGrath, Reena Singh

1. **Welcome and Adoption of Agenda** (with revision of order of items)
  - A. Introductions: Welcome Hermila Becker.
  - B. Minutes of April 21, 2010: Revised to show Family Day and Firehall Open House are both on Saturday Oct. 2, 2010. Adopted.
  
2. **Business**
  - A. **Chairperson's Report** (see below).
  
  - B. **Coordinator's Report**
    - Attended BC Healthcare Coalition session.
    - Attended United Way Coordinator's meeting. Discussed impact of funding cuts.

**Action:** If SSTF members choose to do so, members may confidentially provide statistics and stories that reflect impact of past year's funding cuts (Fraser Health, Gaming, etc.) on community seniors and programs to Mariam by June 24, 2010, if possible (or afterwards, if not).

NOTE: If circumstances are immediate, please refer to proper agencies, service providers, SSS, MLA, etc.

Data will be shared with United Way, at June 24 Coordinators' Meeting if available. United Way will compile data to consider action or approach to addressing gaps and needs.

- Attended International Gerontechnology Conference at SFU.

**Action:** Consider scooter regulation / training as project for 2010 - 2011. Invite Catherine Mohoruk (City Engineering) to speak about topic.

## **C. Action Group Reports**

### **1. Membership Committee: Lorraine / Heather**

- Discussed option to hold membership events at Royal City Centre, which can be done twice a year.
  - Considered draft membership promotion card.
- Printing costs: \$125.00 for 1000 (black on yellow card stock).

### **Actions:**

1. Membership Committee to address revisions to card, including use of “SS”, addition of SSS logo, and language to encourage diversity. All suggested changes to be sent to Mariam.
2. Lorraine will schedule meeting in the summer.

### **2. Seniors Directory: Lynda**

- Seeking individuals to help with the Directory, to identify services not listed. This would not be a data entry role. Seniors should contact Lynda if interested. She is also seeking volunteer to gather and maintain data for the site.
- SSS new website launch scheduled for July.
- John noted: New West Newcomers’ Guide is being developed, to help new residents during first year of settlement. Will be sure to add seniors’ information, such as Immigrant Grandparents Program. Also noted booklet + folder Guide format was very useful.

### **3. Seniors Engagement Guide: John**

- City received six proposals in response to RFP. They were reviewed by Purchasing and by Planning. Mariam was the successful proponent.
- The first meeting is Wednesday June 30, 3:00 at City Hall. John will contact people who expressed interest in this project, including: Pat Dunnett and Shelly Schnee (for LEADS contacts).
- The first meeting will focus on seniors laying out the groundwork, followed by case study/sample research.
- The Guide will be customized for New Westminster.

### **4. Seniors’ Agency Networking Event (SANE): Dianne**

- The working group met on June 3.
- Venue and date have been booked: Centennial Lodge,

Wednesday Oct. 20, 9:00 - 11:00 am.

- Capacity is 50 not-for- and for-profit service providers.
- Dianne is seeking donations/sponsor for refreshments.

**5. IMBY Fair: Mariam**

- Event was successful, with thanks to planning group.
- Venue and date were excellent and, as of Jan. 2011, can be booked for May 2011 event.
- Stats or Powerpoint report available on request from Mariam.

**D. Planning for 2010 - 2011**

**1. Annual Reporting**

**Action:** Mariam will draft United Way Report in late July for review by Governance. She will discuss timing with Bev.

**2. Terms of Reference**

- Motion to Adopt Terms of Reference May 27, 2010 Draft: Lynda. Seconded: Freda. Discussion.
- Bullet 8 under Resources amended to read:  
"Central location for storing minutes and receiving correspondence will be at host agency location (Seniors Services Society: 2008 - present).
- Amended Terms of Reference adopted (AIF).

**3. Code of Conduct**

- Motion to accept: Kara. Seconded: Dianne. Carried (AIF).

**4. Leadership Succession**

- Annette Oakes agreed to let her name stand for Chairperson. Motion: Joy. Second: Kara. Elected by acclamation.
- Vice Chair: Lorraine nominated Syl. He will consider the role. Motion to defer election of Vice Chair to September: Heather. Seconded: Dianne. Carried.

**3. New Business**

- Recognition and thanks to Marg for her excellent leadership.

**4. Announcements**

- Today (June 16) is World Elder Abuse Awareness Day.
- Lynda noted that SPARC provides research on inclusion.

**5. Next meeting: Wednesday Sept. 22, 1:00 - 3:00. Location TBD.**

## **SSTF – June 16, 2010 CHAIRPERSON’S REPORT**

Since our last meeting, I have continued to focus my time on INCREASING SENIOR PARTICIPATION on the Task Force. I’m feeling optimistic !!!! When talking with seniors, they like the idea of “more seniors“ having a “voice“ on our task force. At our Governance meeting of May 19, I was asked to invite all interested members of the task force to participate in future governance meetings. I hope that many of the seniors present here will take this opportunity.

Now, I want to thank the 2010 IMBY Fair Committee and Mariam for all their hard work to make our May 1<sup>st</sup> event at Royal City Centre such a success. My ears only heard RAVE REVIEWS - CONGRATULATIONS on a job well done.

Our ACTION GROUPS have been very busy since the last meeting - accomplishing lots before the summer break. You will be hearing more about their progress shortly. Thank you so much for helping us “MOVE FORWARD” in our goals.

As you will note from our Agenda, planning continues for 2010 -2011. As a yearly review, we have a Revised ( Draft ) Terms of Reference for you to consider today as well as a review of the Code of Conduct and Conflict of Interest. To the best of my knowledge, the May 27<sup>th</sup> 2010 draft of the Terms of Reference seems to have met your approval as well as the Code of Conduct.

Mariam is preparing our Annual Report, which she will elaborate later.

Today, we shall also be looking at my succession and I’m happy to report that we have a successor for the position of CHAIR.

This afternoon will be my last Report as Chair, so I want to thank you for all of your support while I learned about seniors’ issues in New Westminster. I’m looking forward to my role as past chair in the SSTF.

Marg McKee